



## Camarillo Ranch Foundation

Board of Directors

March 4, 2026 Meeting Minutes

Camarillo Ranch  
201 Camarillo Ranch Road  
Camarillo, CA 93012

### **336th Meeting**

*“Preservation, Education, Restoration”*

The regular monthly meeting of the Camarillo Ranch Foundation was held on Wednesday, March 4, 2026, at 5:30 p.m., in the Ranch Office at the Camarillo Ranch, the President being in chair and the Secretary present.

1. **Call to Order:** President Chris Valenzuela called the meeting to order at 5:30 P.M.
  - a) **Parliamentarian Remarks:** Gerry Olsen will end his tenure as Parliamentarian at the end of June 2026.
2. **Pledge of Allegiance:** Gerry Olsen led the Board in the Pledge of Allegiance.
3. **Present:** Chris Valenzuela, Ana Blattel, Adrio DeCicco, Helen Faul, Lisa Lutz, Theresa Marvel, Vishnu Patel, Patricia Turner and Kathy Taylor **Guest:** Gerry Olsen
4. **Parliamentarian:** Gerry Olsen acted as Parliamentarian for the meeting.
5. **Minutes:** The minutes of the February 4, 2026 meeting was approved with two corrections.
6. **Next Meeting:** Our next meeting will be held on April 1, 2026.
7. **Important Upcoming Date:**
  - CRF Presentation to City of Camarillo – March 11, 2026
8. **Public Comments/City Comments/Special Guest:**
  - a. Public Comments-no members of the Public were present
  - b. City Comments – no City comments
9. **Financial Report-Helen Faul:**
  - a. The Docent Tours report is not available as yet. Helen Faul reported that our liability insurance premium is \$10,989 per year (paid monthly) with a 2.99% fee. Directors and Officers insurance is \$3,845. Limits should be reviewed at a future meeting. It was also suggested to email current policy out to the Board members. Theresa Marvel asked for out insurance representative to attend a Board meeting. Edwards Jones Endowment Account balance was \$136,121.70 as of February 27, 2026. The Mechanics Bank balance as of February 27, 2026 was \$79,481.09.
10. **Unfinished Business:**
  - a. **Action/Discussion – Volunteer Program Update:** In our February 4, 2026 CRF Board meeting we approved by a 6 to 2 vote that the CRF would only have volunteers 18 or over. The young lady in question was notified but her family requested we review an Indemnity Agreement which

technically would absolve the Foundation of any claims or liabilities. A motion was made by Helen Faul to rescind the action taken at the February 4, 2026 meeting. The motion was seconded by Patricia Turner. After much debate it was agreed by all to suspend discussion and vote. Those in favor rescinding the vote taken on February 4, 2026 were Chris Valenzuela, Helen Faul, Vishnu Patel and Patricia Turner. Those against rescinding the vote were Ana Blattel, Theresa Marvel, Lisa Lutz, Adrio DeCiccio and Kathy Taylor. The motion failed to pass.

- b. **Action/Discussion – Heaters for Barn:** Adrio DeCiccio presented the Board with a proposed Letter of Agreement with Coastal Events for heating with propane tanks during cold weather. Patricia Turner made a motion that the Letter of Agreement, once completed, be added to the Board package for discussion and voting. The motion was seconded by Ana Blattel.
- c. **Action/Discussion - Insurance Coverage:** Move this item to the April 4, 2026 agenda.
- d. **Action/Discussion – Endowment Fund & Checking Account:** Discussion centered on the following two questions. Should the Board continue with Edward Jones or move to a Vanguard Balanced Fund in order to avoid fees? Is our checking account balance too high? A report will be compiled and provided with the Board packet for April.

#### 11. **New Business:**

- a. **Action/Discussion – Approve 2026 Community Event Calendar:** Theresa Marvel made a motion to remove the Tea scheduled for April 25, 2026 from the Event Calendar. Lisa Lutz seconded the motion. Discussion was closed and a roll call vote was taken. Those voting yes were Ana Blattel, Theresa Marvel and Lisa Lutz. Those voting no were Chris Valenzuela, Helen Faul, Vishnu Patel, Patricia Turner and Kathy Taylor. Adrio DeCiccio abstained. The motion lost.

Then a motion was made by Helen Faul to approve the Event Calendar. It was seconded by Patricia Turner. The motion was withdrawn.

A motion was made by Theresa Marvel to move Adolfo's Birthday from October 25, 2026 to another date when the property was available. This motion was seconded by Lisa Lutz. This motion was withdrawn.

A new motion was made by Theresa Marvel that Adolfo's Birthday take place on a Sunday not during the thatching of the lawn and it was suggested the CRF Board President appoint a person to find a date. Chris Valenzuela seconded the motion. The motion was agreed upon by all except Patricia Turner.

Another motion was made by Helen Faul to approve the Events list except for Adolfo's Birthday. Lisa Lutz seconded the motion. All Board members approved the motion.

- b. **Action/Discussion – “Visit Camarillo” – “Colors of Camarillo:”** This event will take place on April 10, 2026. It will consist of a White Horse Experience, a guided tour of the Ranch House and an evening dinner. Some promotional items were given to “Visit Camarillo” for this event. In the future items should not be given away.
- c. **Action/Discussion - Board Member Application:** Move to April 1, 2026 Board Meeting
- d. **Action/Discussion - Approve Committee Budget Template & Timeline:** Move to April 1, 2026 Board Meeting
- e. **Action/Discussion - 2026 Committee Budgets:** Move to April 1, 2026 Board Meeting
- f. **Action/Discussion - Filming Contract:** Move to April 1, 2026 Board Meeting

- g. **Action/Discussion - Filming Opportunity:** The CRF has been approached regarding a filming opportunity possibly in May or June. The film called “Tyrant” will star Julia Garner and Charlize Theron. Chris Valenzuela made the motion to ask for the authority to negotiate with the film company. Ana Blattel seconded the motion. All in attendance voted in favor of the motion.

**12. Committee Reports:**

- a. **Executive Committee:** No report
- b. **Docent Committee:** Patricia Turner reported that the speaker for our next Docent Meeting will be Heidi Eng, a former Docent and White Horse owner. Patricia Craig, a long-time Docent, has passed away and her Memorial Service will be at the Ranch on Sunday, March 29, 2026 at 11:30 a.m. Patricia Turner also requested access to the DVD files in order to make copies for Docent use. That request was denied. Patricia Turner stated that all CRF Board Members should have access to all CRF property.
- c. **Education and Legacy Committee:** Ana Blattel reported the signs are being done. Inventory in the House will be taken: books will be next. Ana Blattel stated that nothing should be moved or taken in the House. A photo book was suggested. Theresa Marvel announced a March 19, 2026 meeting will take place with the Museum of Ventura County regarding the archives.
- d. **Events Committee:** Events Calendar for 2026 was discussed in item 11.a.
- e. **Fund Development Committee:** No report.
- f. **Policies and Bylaws Review Ad Hoc Committee:** Theresa Marvel reported that the Policies and By-Laws project is almost complete. A different group will be needed to handle the revision of the Volunteer Handbook.

**13. Board Member Comments:** Theresa Marvel requested that the new Board of Directors listing be revised to add the position names for Erin Boskovich and Gerry Olsen.

**14. Closed Session:** Web Designer Timecard was moved to the April meeting.

**15. Future Topics:** N/A

**16. Adjournment –** The meeting was adjourned at 8:45 P.M. in memory of Bruce Fuhrman.

**CRF Subcommittee Meetings –** The Foundations subcommittees meet monthly or as indicated below. Meetings are held in-person or virtually.

Executive/Finance Committee	Third Tuesday	5:30 PM
Docent Committee	First Friday	9:30 AM
Education and Legacy Committee	Third Friday	10:00 AM
Docent Meeting	Second Wednesday	3:00 PM
Fund Development	Second Wednesday	4:00 PM

Event Committee	Third Wednesday	5:00 PM
Social Media Task Force	as needed	
Edward Jones Investment Study Ad Hoc Committee	TBA	
Policies and Bylaws Review Ad Hoc Committee	TBA	
Volunteer Recruitment Committee	TBA	

\_\_\_\_\_Kathy Taylor

CRF Board Meeting Minutes, March 7, 2026

Distribution:  
Camarillo Ranch Foundation Board Members

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