



## Camarillo Ranch Foundation

Board of Directors

January 15, 2025 Meeting Minutes

Camarillo Ranch  
201 Camarillo Ranch Road  
Camarillo, CA 93012

### **323<sup>rd</sup> Meeting**

*“Preservation, Education, Restoration”*

1. **Call to Order** –Chris Valenzuela called the meeting to order at 5:32 PM.
2. **Present** – Chris Valenzuela, Ana Blattel, Helen Faul, Mary Goldberg, Adrio DeCicco, Lisa LutzTheresa Marvel, Kathy Taylor, and Patricia Turner. **Absent** – Ishwar Patel, Vishnu Patel and John Lefkowitz
3. **Minutes** – Helen made a motion to approve the November 13, 2024 meeting minutes as corrected. Theresa seconded the motion which was approved.
4. **Next Meeting** – Next meeting will be on February 5, 2024 in the Camarillo Ranch office.
5. **President’s Comment**- Chris stated this is the first board meeting since we lost Mike in the tragic accident. He reported he spoke at a City Council meeting on behalf of the CRF about Mike’s dedication to the Camarillo Ranch. Mike will be missed.
6. **Financial Report – Helen reported-**
  - a. CRF received a \$9,279.31 grant from the City. These funds are restricted and will be used for Community Events and Exhibits. Chris will send the completed application to the board.
  - b. Regular docent tours received \$525 for fees and \$21 donations in December, 2024.
  - c. Ask Us Letter-Chris revised the letter which he sent to previous donors. Expenses were \$437 for stamps. The total received will be reported at the next meeting
  - d. Santa Nights—Total expenses: \$5,540; total income: \$11,972.17. Net profit: \$6,432.
  - e. Reviewed July-October, 2024 profit and loss statements
  - f. Balances ending December 31, 2024: Edward Jones: \$119,788.48; Mechanics Bank: \$62,432.21
7. **Public Comments/City Comments/Board Comments:**
  - a. Public Comments –No public were present
  - b. City Comments – No members of the city present
  - c. Board Member Comments
    - i. Chris-
      1. Thanked everyone for their work on our successful Santa Nights. Tuesday night we had 1,200 attend; Wednesday night 1,600 attended.
      2. Thanked Patricia for organizing the un-decorating crew.
      3. Holiday decorations are kept in a space at the Store Safe Self-Storage across from the Camarillo. They donate their fee of \$3,000 each year. Chris rented a truck for \$150 to transport the decorations from the House to the Storage space.
      4. The new mural at the Camarillo Outlets includes the Ranch House.
    - ii. Lisa suggested that CRF have a booth at the Ventura County Fair. The booth could include parts of the current horse exhibit. The dates are July 30-August 10, 2025.
7. **Unfinished Business**
  - a. Update on College Intern-
    - i. Lisa reported she is working with Rebecca, a CSUCI student, on her Capstone project. Rebecca is compiling a list of exhibit materials.

- ii. Theresa reported the Camarillo Ranch is on the list for future Capstone projects at CSUCI.
- b. Update on Signs on the Property.
  - i. Lisa suggested adding a QR code to new signs.
  - ii. Ana offered to meet with the City about replacing worn signs. She will be joined by Lisa and Patricia.
- c. Discuss Board Retreat
  - i. The board decided to hold the retreat on March 1, 2025. Chris will contact Sonesta Select Hotel to reserve a conference room.
  - ii. Mary shared a DRAFT of the 2025 Events which she will send to board members.

**8. New Business**

- a. Discussion on Honoring Mike Morgan—suggestions to honor Mike included a bench, brick and plaque at the Camarillo Ranch.

**9. Committee Reports**

- a. Docent Committee-Patricia reported:
  - i. Upcoming docent meetings:
    - a. Bert Lamb will speak on February 12<sup>th</sup> on Los Rancheros Visitadores.
    - b. Connie Corenstien will speak on March 12<sup>th</sup> on Victorian clothing.
    - c. Jeffery Maulhardt has been rescheduled for April 9<sup>th</sup> and will speak about lima beans.
  - ii. The next orientation for new docents will be on February 1, 2025.
  - iii. Raymonda Kent is returning as a table docent.
- b. Education and Legacy Committee-Ana reported
  - i. There will be a small opening for the next exhibit.
- b. Events Committee-Mary reported
  - i. The next Events Committee meeting will be on February 19<sup>th</sup>. The meeting will include a recap of Santa Nights and discussion of the 2025 Events DRAFT.

10 **Closed Session** n/a

11. **Future Topics** n/a

12. **Adjournment** – Chris adjourned the meeting at 7:22 PM in memory of Mike.

**CRF Subcommittee Meetings** – The Foundations subcommittees meet monthly or as indicated below. Meetings are held in-person or virtually.

Executive/Finance Committee	Third Tuesday	5:30 PM
Docent Committee	First Friday	9:30 AM
Education and Legacy Committee	Third Friday	10:00 AM
Docent Meeting	Second Wednesday	3:00 PM
Fund Development	Second Wednesday	4:00 PM
Event Committee	Third Wednesday	5:00 PM
Social Media Task Force	as needed	
Edward Jones Investment Study Ad Hoc Committee	TBA	
Policies and Bylaws Review Ad Hoc Committee	TBA	

Mary Goldberg

Distribution:  
Camarillo Ranch Foundation Board Members

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