

MINUTES

CAMARILLO RANCH FOUNDATION

BOARD OF DIRECTORS

254th Meeting, Tuesday, March 5, 2019

CALL TO ORDER – The 254th meeting of the Camarillo Ranch Foundation (CRF) Board of Directors was called to order by President Charles Devlin on Tuesday, March 5, 2019, at 5:33 p.m. in the Camarillo Ranch Red Barn, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT–Board Members –President Charles Devlin, Vice President Karen King, Acting Secretary Gerry Olsen, Treasurer Martin Daly, Luke Cardella, Peter Ellermann, Matt Kohagen, Sandy Nirenberg, Karen Prough, and David Schlangen. Also present – Camarillo City Councilmembers Charlotte Craven and Shawn Mulchay, Chief Executive Officer Marissa Lopez Elkins, and Matt Lorimer.

APPOINTMENT OF ACTING SECRETARY – Charles Devlin appointed Gerry Olsen as Acting Secretary for this meeting.

MINUTES OF FEB. 5, 2019 BOARD MEETING – It was moved by Martin Daly, seconded, and unanimously approved that the minutes of the regular Board meeting of Feb. 5, 2019, be adopted as amended, adding a 40-minute closed session near the end of the meeting with no action taken as a result of the closed session.

NEXT MEETING – Charles Devlin announced that the next Board meeting will be Tuesday, April 2, 2019, at 5:30 p.m.

COMMENTS –

PUBLIC – Matt Lorimer addressed the Board about CRF finances.

DOCENTS – Sandy Nirenberg reported on the CRF Docents.

BOARD PRESIDENT AND BOARD MEMBERS – Charles Devlin, Karen King, and Sandy Nirenberg addressed the Board regarding the article in the March 1, 2019 edition of the Camarillo Acorn and King and Nirenberg directed questions to Shawn Mulchay, who responded. Karen Prough reported a sign is ready to be erected at Camarillo Oak Park. Gerry Olsen reported speaking to the Conejo Valley Daughters of the American Revolution and receiving a check (to the Ranch) for \$100.

CITY COUNCILMEMBER COMMENTS – Shawn Mulchay and Charlotte Craven spoke to the Board about CRF finances.

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UNFINISHED BUSINESS –

APPROVAL OF ESTATE SALE – Following discussion, it was moved by Gerry Olsen, seconded, and unanimously approved that the Board authorize a CRF Estate Sale of excess, non-historic items Thursday, April 25, from 5 to 8 p.m. in the Red Barn.

DATE OF BOARD RETREAT – Following discussion, it was moved by Luke Cardella, seconded, and unanimously approved that the date for the Spring 2019 Board Retreat be moved to Saturday, April 27, from 8 a.m. to 1 p.m. at the Ranch.

NEW BUSINESS –

PROPOSED CHANGE IN CRF BYLAWNS (First Reading) – The proposed change to Article V, Section 4 of the CRF Bylaws was presented regarding the role of City Liaison Representatives (City Council Representatives) on the CRF Board of Directors. The Board discussed several changes. It was agreed a revised version will be presented to the Board at the April Board meeting.

REVIEW OF IRS TAX FORM 990 – Following discussion, it was agreed by general consent that Board members will receive a copy of the yearly IRS Tax Form 990 before it is sent to the IRS.

REPORTS –

CHIEF EXECUTIVE OFFICER – Marissa Lopez Elkins reported the Docent Tea will be Thursday, March 14, at 4 p.m. in the Red Barn and Board members are invited. She also reported the Docents will celebrate National Volunteer Week at their Thursday, April 11, at 4 p.m. meeting.

EXECUTIVE COMMITTEE - Charles Devlin reported the Executive Committee discussed and prepared the agenda for this meeting and discussed the Acorn article.

FINANCE COMMITTEE – Martin Daly reviewed the CRF financial reports and said the CRF financial picture is improving.

FUND DEVELOPMENT COMMITTEE – Sandy Nirenberg reported on the activities of the committee.

BOARD DEVELOPMENT COMMITTEE – David Schlangen reported on having short-term and long-term goals for committees and presented the proposed agenda for the April Board Retreat.

PROGRAMS TASK FORCE – Karen Prough reported on plans for the CRF Estate Sale Thursday, April 25, at 5 p.m. in the Red Barn.

OPERATING AGREEMENT TASK FORCE – Martin Daly reported the task force held its second meeting and is looking at alternatives.

BUSINESS DEVELOPMENT TASK FORCE - Sandy Nirenberg reported the group is preparing the draft of a CRF Business Development Plan.

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CITY COUNCILMEMBER REPORT – Charlotte Craven reported a concern about CRF Board member attendance at Board meetings.

CLOSED SESSION – The meeting was recessed at 7:13 p.m., went into Closed Session at 7:17 p.m., and back into Open Session at 7:38 p.m. There was no action taken in the Closed Session.

ADJOURNMENT – There being no further business, the meeting was adjourned by Charles Devlin at 7:40 p.m.

Gerry Olsen, Acting Secretary
To be approved by CRF Board of Directors April 2, 2019

3/7/2019